Global Working Group “Fab Labs and UN Sustainable Development Goals (SDGs)”  
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# To «name» «email» «Country»

Amsterdam, June 10th, 2024

## Please, check and update your «name» registration

Dear Fab Friends at «name»,

Your own website and your presence on social media are very important for communicating with your local target groups. But to be visible within the global fablab network, to be included in various statistics and to be able to play a role in all kinds of partnerships, more is needed: your correct and complete entry in the global basic register of fablabs on fablabs.io.

The global working group “Fablabs & SDGs” has linked its Fablab SDG Profile data with the fablabs.io basic register. You can see the result in our online overview at https://bit.ly/fablist-sdgs. The quality of this largely depends on the correctness of your data on fablabs.io.

As mid 2024 quickly approaches, we would like to explicitly ask you to:

1. to check and, if necessary, update your Fablab SDG profile or create one if your fablab doesn’t have it yet;
2. to check and, if necessary, supplement/update your data in the fablab register on fablabs.io.

Please do these **before June 25th, 2024**. We then can include your updates in our reports to FAB24!

How is «name» doing in the meantime? Hopefully you, personally and as a fablab organization, have weathered the waves of the pandemic reasonably well.

1. Check your <name. SDG Profile on <https://bit.ly/fablist-sdgs>

**We would like to strengthen our Fab Lab Network and increase its social impact. Could you check/update your profile if applicable or consider to create one if you didn’t before?**

Visit the online overview at <https://bit.ly/fablist-sdgs>, search for your fablab and its SDG Profile:

* If you found your profile and it is still OK, just skip the following lines and continue with section 2.
* If you found your profile and want to update it, just fill in the form at <https://bit.ly/fab14-sdgs-form>; within days you will receive a confirmation by email; early next month you will notice the online overview has been updated;
* If you didn’t find it, you can create and submit one, but that is up to you of course.

Let’s first explain what we mean with SDGs and SDG Profiles and why we think it is important for fablabs to have a SDG Profile.

You are undoubtedly familiar with the poster below with the 17 UN Sustainable Development Goals. These goals are themselves subdivided into 169 sub-goals or "targets". All member states of the United Nations (193) have agreed to this very ambitious 2030 Agenda. The Paris Climate Agreement also has been included in it.

  
*Poster with the 17 UN Sustainable Development Goals (SDGs)*

**We would like to strengthen our Fab Lab Network and increase its social impact.** This is possible with the help of the SDGs. Identifying your SDG profile is an important first step. So far, 475 fablabs out of 2468 (19%) have already drawn up such a SDG profile, i.e. a selection of 3-4 SDGs that best suit the lab; it makes clear where the interest and strength of the fablab lie. Our working group collects and processes these data and comes up with suggestions for follow-up activities.

**If your fablab does not yet have an SDG profile, could you draft that and send it to us?**

To do so we offer you the following options:

* **The solid method:** organize a workshop with your staff and then send the SDG profile via our online form. See: <https://bit.ly/fab14-sdgs-fablabmanager>
* **The quick method:** skip the workshop for now, determine the SDG profile with your staff and submit the profile via our online form. See: <https://bit.ly/fab14-sdgs-form>

Note: on the profile submission form, you need to fill the URL of your fab lab page on <https://fablabs.io>. Just in case: for «name» this URL is: https://fablabs.io/labs/«slug».

Monthly, we process all submitted profiles and add them into our online, interactive overview on <https://bit.ly/fablist-sdgs>. We share all data and software via GitLab and include the profiles in a variety of reports.

2. Check your «name» data in the fablab registry on fablabs.io

We would like to keep the fablab contact details in fablabs.io up-to-date. Could you update / complete them?

In the table below we have listed the most important contact details of your fablab as we found them in the fablab registry on fablabs.io.

|  |  |
| --- | --- |
| Property | Value |
| Name | «name» |
| Activity status | «activity\_status» |
| Address1 | «address\_1» |
| Address2 | «address\_2» |
| Postal Code | «postal\_code» |
| City | «city» |
| State | «county» |
| Country | «Country» |
| Latitude | «latitude» |
| Longitude | «longitude» |
| Telephone | «phone» |
| E-mail | «email» |
| Fablabs.io page | https://fablabs.io/labs/«slug» |

Points of attention:

* If the status of your fablab is still "blank" or "planned", then it is probably time to change it to "active".
* Enter one and only one email address as the official contact address for your fablab.
* Also check the list of fablab employees. If people have left, remove their names. If people have joined, ask them to register via your fablab page and ensure that their registration is approved quickly.

**In the fablab register you will also find a short and a long description of your fablab, a photo, a logo, a list of the machines, etc. 1. Please go to fablabs.io, log in and go to the page of your fablab (https://fablabs.io/labs/«slug»). Check all data carefully and adjust if necessary.**

Please, let us know if you have any questions, comments or suggestions.

In advance, We Thank you Very Much for Your Effort!

And to conclude, our best regards   
on behalf of the WG “Fab Labs & SDGs”  
Pieter van der Hijden (coordinator)