Global Working Group “Fab Labs and UN Sustainable Development Goals (SDGs)”  
Pieter van der Hijden (coordinator) (The Netherlands & Suriname), Enrico Bassi (Italy), Vaneza Caycho Ñuflo (Peru), Nagwa ElNwishy (Egypt), Neville Govender (South Africa), Ted Hung (Taiwan), Arundhati Jadhav (India), Beno Juarez (Peru), Yogesh Kulkarni (India), Noksy Letsoalo (South Africa), Jean-Baptiste Natali (New Zealand), Mess Wright (USA)  
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# To «name» «email» «Country»

Amsterdam, December 23rd, 2021

## Please, check and update your «name» registration

Dear Fab Friends at «name»,

How is «name» doing in the meantime? Hopefully you, personally and as a fablab organization, have weathered the waves of the pandemic reasonably well.

We are sending you this email to ask you **1. to check your data in the fablab registry on fablabs.io** and to complete/update it if necessary and also **2. to create an SDG profile for your fablab (see below)** if you have not already done so is. Please do these before the end of this year. On January 1, 2022, we will make a historical copy of the fablab register and we would like all data to be up-to-date at that time.

In the table below we have listed the most important contact details of your fablab as we found them in the fablab registry on fablabs.io.

|  |  |
| --- | --- |
| Property | Value |
| Name | «name» |
| Activity status | «activity\_status» |
| Address1 | «address\_1» |
| Address2 | «address\_2» |
| Postal Code | «postal\_code» |
| City | «city» |
| State | «county» |
| Country | «Country» |
| Latitude | «latitude» |
| Longitude | «longitude» |
| Telephone | «phone» |
| E-mail | «email» |
| Fablabs.io page | https://fablabs.io/labs/«slug» |

In the fablab register you will also find a short and a long description of your fablab, a photo, a logo, a list of the machines, etc. **1. Please go to fablabs.io, log in and go to the page of your fablab (https://fablabs.io/labs/«slug»). Check all data carefully and adjust if necessary.**

Separately, our working group keeps a register of Fablab SDG profiles. Such a profile consists of the 2-4 Sustainable Development Goals (out of a total of 17) that you think suit your fablab best.

Here is your SDG profile:

|  |  |
| --- | --- |
| Property | Value |
| Name | «name» |
| SDG profile | «summary» |

If the "SDG profile" field is empty, we have not yet received an SDG profile for your fablab. In that case: **2. Please draw up your SDG profile and pass it to our Working Group.**

To do so we offer you the following options:

* **The solid method**: organize a workshop with your staff and then send the SDG profile via our online form. See: <https://bit.ly/fab14-sdgs-fablabmanager>
* **The quick method**: skip the workshop for now, determine the SDG profile with your staff and submit the profile via our online form. See: <https://bit.ly/fab14-sdgs-form>

We process all profiles and include them into an online overview on <https://bit.ly/fablist-sdgs>. We share all data via GitLab and include the profiles in the historical copy.

Please, let us know if you have any questions, comments or suggestions.

In advance, We Thank you Very Much for Your Effort.

And to conclude, our Season’s Greetings and a Healthy and Prosperous 2022!  
on behalf of the WG “Fab Labs & SDGs”  
Pieter van der Hijden (coordinator)